

The Board of Trustees of the Bayard Public Library of the City of Bayard, County Morrill, State of Nebraska, met in regular session in the Council Chambers on December 4, 2020 at 12:00 PM City of Bayard 445 Main Street, Bayard, NE. An agenda of the meeting was made available to the Board of Trustee members prior to the meeting. Present were Matt McLaughlin, Linda Safford, Jeanette Thompson, Mandy Douglass and Judy White. There being a quorum of council present, President Matt McLaughlin called the meeting to order at 12:14 PM with Jeanette Thompson taking minutes. Library Director Becky Henkel was in attendance.

Motion to approve the agenda was made by L. Safford with M. Douglass seconding the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Open Meetings Act was acknowledged as posted.

Motion to approve the minutes of the last regular meeting was made by M. Douglass and seconded by J. Thompson. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Library Operational Budget: The board discussed the budget with no action taking place.

Motion to approve the bills and claims was made by J. Thompson with M. Douglass seconding the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Library Director's Report: Director Henkel reported that 507 books and 110 books through Overdrive were checked out in November. Computers were used 20 times. Director Henkel delivers books to the Villa. She has been getting bids for lighting and flooring improvements. She attended a training meeting virtually on new requirements from the federal government and filed and submitted a report that is due annually and required for accreditation. The library was awarded \$750.00 from the Youth Excellence Grant and with the money Director will purchase equipment for the teen's maker space. Director Henkel received \$75.00 from 1st Book Marketplace for new books.

Library Hours: M. Douglass made a motion to keep the same hours as posted for the month of December. J. Thompson seconded the motion. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Kreutz Bennett Donor Advised Fund Grant: Director Henkel is in the final stages of this grant that requires matching funds. She will check on some figures and submit the bid to the city council at its next meeting.

Motion to give up to \$150.00 from checking for Christmas charity was made by M. Douglass and seconded by M. McLaughlin. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Public Comment: None

Motion to adjourn was made by J. Thompson and seconded by L. Safford. The vote was M. McLaughlin, L. Safford, J. Thompson, M. Douglass and J. White: Ayes. Motion carried.

Submitted by Jeanette Thompson, Secretary.